



Intergroup Association, Inc.

5151 Mitchelldale Suite, B10, Houston, Texas 77092, aahouston.org, 713-686-6300

BOT MEETING MINUTES

MEETING DATE: October 16, 2025

BOT In-Person Attendees: Taylor C, Maryrose M, Tanya D, Steven R, Audrey D, Byron, Mark D

BOT Zoom Attendees: Doug P, Ricardo D

BOT Absent: Debbie L, Mario C, Belinda E

Non-BOT Attendees:

I. Call to Order AT 7:00 PM

Taylor C - Chairman

II. Moment of Silence

Serenity Prayer

III. Announcements

New BOT Elections

Taylor C-Chairman

IV. Minutes: September 18, 2025

Taylor C-Chairman

Motion made by Audrey to approve September 18, 2025 minutes as amended; seconded by Maryrose. Motion passed unanimously.

V. Reports

1. Treasurer's Report:

Audrey D-Treasurer

P&L for September 2025

- Bookstore income – \$19,154, under budget by \$4,348
- Membership contributions – \$5,006, under budget by \$3,933
- COGS – \$11,930, 62.3% of bookstore income
- Admin/Office Expense – Under budget, Intergroup Seminar not attended this year.
- September copier bill included in October P&L
- Net loss – (\$1,992.07)

YTD P&L

- Bookstore income – \$198,478, under budget by \$13,040
- Membership contributions – \$65,569, under budget by \$19,875
- COGS – YTD percentage is 61.7%
- Payroll Expense – Under budget by 12,288
- Net loss – (\$4,669.37)

Motion made by Maryrose to approve the Treasurer's Report; seconded by Steve. Motion passed unanimously.

2. Executive Secretary's Report

Kelli R

Report in Delegates' Meeting

3. Facilities Report:

Mario C

Not present

Maryrose – reported on Door. The Supervisor of the company the landlord uses came out and stated that he felt his crew dropped the ball and did not fix the door. Kelli was under the impression that part

of the door was fixed and waiting on a part, but the Supervisor does not seem to think any part of the door was fixed. We have direct name and number of Supervisor, and we will contact them. Inform Maryrose of outcome.

4. Events: **Debbie L**
Report in Delegates Meeting.

5. Outreach Committee Report: **Mark D**
Continuing to gather information on group conscience meetings. Still in need of help on the committee. Looking for groups to help with Nightwatch. Attended a Unity Workshop in Pasadena and set up an Intergroup outreach table.

6. Nominating Committee: **Doug P**
Linda T will present candidates at delegates meeting. Current candidates are Robert W, Peter H, Gary S, Troy B, Steve G, Sam M, Kirk T. All candidates are eligible to be a trustee. Robert W withdrew his nomination.

7. Ad hoc Committee Executive Secretary Search: **Steve R**
Kelli is retiring August 31, 2026, Open position posted in October newsletter. As of date we received three (3) applications.

8. Ad hoc Committee Lease Investigation: **Maryrose M**
The current lease expires at the end of next year. Reach out to Management company on who is the contact person for lease renewal discussions we need to reach out to. We will start working on this in January.

9. Ad hoc Committee Bookstore Hours of Operation: **Doug P**
Look at it next month when we have more data.

10. Houston Intergroup SETA Liaison: **Byron**
Reported at SETA assembly the Executive Secretary retiring and job opening. Invited attendees to Intergroup monthly meetings. The Assembly is looking for new location to hold events. I would like Intergroup to consider having an Intergroup table at SETA events.

VI. Old Business:
None

VII. New Business:
Board of Trustees nominee introductions

Adjourn & Close
Motion made by Steve to adjourn and close the meeting at 7:48pm and seconded by Maryrose All in favor.