



InterGroup Association, Inc.

5151 Mitchelldale Suite, B10, Houston, Texas 77092, aahouston.org, 713-686-6300

BOT MEETING MINUTES ***MEETING DATE: May 15, 2025***

BOT In-Person Attendees: Taylor C, Byron, Tanya D, Steven R
BOT Zoom Attendees: Audrey D, Belinda E, Douglas P, Debbie L
BOT Absent: Maryrose M, Mario C
Non-BOT Attendees: Kelli R Executive Secretary

I. Call to Order AT 7:00 PM

Taylor C - Chairman

II. Moment of Silence

Serenity Prayer

III. Announcements

Taylor C-Chairman

Tanya D appointed to take May BOT minutes.
Workshop fees of \$15 used to cover expenses.

IV. Minutes: BOT April 17th, 2025, Meeting Minutes

Taylor C-Chairman

Motion made by Steve R to approve the April 2025 Minutes; seconded by Audrey D. Motion passed unanimously.

V. Reports

1. Treasurer's Report:

Audrey D-Treasurer

P&L for April 2025

- Bookstore income – \$23,713 over budget by \$211
- Membership contributions – \$8791 under budget by \$5147
- COGS – \$15,850, 66.8% of bookstore income
- Bookstore expenses – Under budget
- Admin and Office Expense – Over budget Quick Book Annual Subscription
- Contract Services – Under budget, waiting on invoice from bookkeeper. Paid in May
- Facilities and Equipment – Under budget, received
- Net loss – (\$960.1)

YTD P&L

- Bookstore income – \$93,761, under budget by \$247
- Membership contributions – \$29,057, under budget by \$11,695
- COGS – YTD percentage is 60.4%
- Net income – \$-230.43

Motion made by Steve R to approve the Treasurer's Report; seconded by Doug P. Motion passed unanimously.

2. Executive Secretary's Report

Kelli R

- Five new computers installed.
- Candice bookstore assistant turned in her letter of resignation. Kim will work extra hours to help with coverage.

3. Facilities Report:

Mario C

Reported by Kelli - Landlord fixed the bathroom. Front door is still an issue. Kelli will send an email to get the front door fixed. New plan for the mini blinds. Will replace it with blinds and install a window tint.

4. Events:

Open

Dick will present on June 14, 2025, The A.A Group Workshop. New material will be presented based on calls received here at Intergroup

We have fifteen (15) workshop registrations to date. Kelli will send a reminder in June. Summer open house flyer is ready. BOT will review. The goal is to get it in June's newsletter.

Upcoming Workshops

- August 23, 2025 Open House
- September 27th How Big Book was written Dick
- November 15th Meditation with Tom
- December 13th Holiday Open house

5. Outreach Committee Report:

Open

No Report

6. AD HOC Committee Executive Secretary Search

Steve R

Job description complete. Committee working on completed Job

7. SETA Houston Intergroup Liaison

Byron A

District 90 Convention August 8-10 MCM Elegante Beaumont
State Convention August 15-17 Royal Sonesta Hotel

VI. Old Business:

No Report

VII. New Business:

Troy B – Guest visitor interested in how the BOT operates.

Adjourn & Close

Motion made by Doug P to adjourn and close the meeting at 7:28pm and seconded by Steve. All in favor.