



# **InterGroup Association, Inc.**

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## ***BOT MEETING MINUTES*** ***MEETING DATE: April 17, 2025***

**BOT Attendees:** Taylor C, Maryrose M, Audrey D, Steve R, Mario C, Byron, Belinda E

**BOT Absent:** Doug P, Debbie L

**Non-BOT Attendees:** Kelli R Executive Secretary

### **I. Call to Order AT 7:00 PM**

**Taylor C - Chairman**

### **II. Moment of Silence**

**Serenity Prayer**

### **III. Announcements**

**Taylor C –Chairman**

Lin C resigned in her position as Secretary. It is unclear if she resigned from the Board.

More will be revealed. Maryrose will confirm with Lin.

It was confirmed through phone call that Lin resigned from the Board.

### **IV. Minutes:** April 17, 2025 meeting minutes

**Open**

*Motion made by Mario C to approve the April 17, 2025 minute; seconded by Maryrose. Motion passed unanimously.*

### **V. Reports**

#### **1. Treasurer's Report:**

**Audrey D-Treasurer**

P&L for March 2025

- Bookstore income – \$17,444, under budget by \$6,058
- Membership contributions – \$6,573 under budget by \$2,365
- COGS – \$10,190, 58.4% of bookstore income
- Bookstore expenses – Over budget, extra postage purchased and higher CC transmittal fees
- Contract Services – Under budget, waiting on invoice from bookkeeper
- Facilities and Equipment – Under budget, received credit for CAM from 2024
- Net loss – (\$2,635.93)

YTD P&L

- Bookstore income – \$70,048, under budget by \$458
- Membership contributions – \$20,266, under budget by \$6,548
- COGS – YTD percentage is 58.3%
- Net income – \$743.88

*Motion made by Steve R to approve the Treasurer's Report; seconded by Maryrose. Motion passed unanimously.*

## **2. Executive Secretary's Report**

**Kelli R**

We are installing new Computers with windows 11  
Remaining report will be given in Delegates Meeting

## **3. Facilities Report:**

**Mario C**

Landlord has been contacted to fix the front door and the wall in 2<sup>nd</sup> bathroom.  
Alarm Company – has ordered the parts and supplies

## **4. Events:**

**Open**

No Report

## **5. Outreach Committee Report**

**Open**

No Report

## **6. AD HOC Committee Executive Secretary Search**

**Steve R**

We met on April 10.  
We are working on a shortened version of the Job Description  
Going forward the committee will only report to board every other month, as well as meeting every other month.

## **7. SETA Houston Intergroup Liaison**

**Byron**

Assembly was held the first Saturday of this month with roundtables.  
Attended the Literature and Books roundtable discussion: 12 & 12 Topic  
State Convention August 15-17 Royal Sonesta Hotel  
SWRAASA October 9-11 2026 Baytown Texas

## **VI. Old Business:**

BOT Retreat

**Taylor C**

Meet up for BOT's educational day on June 21, 2025 10am-2pm. Meeting will be a hybrid meeting.

## **VII. New Business: NO New Business**

### **Adjourn & Close**

*Motion made by Audrey D to adjourn and close the meeting at 7:38pm and seconded by Maryrose.  
Passed unanimously.*