



# **InterGroup Association, Inc.**

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*Approved March 20, 2025 as amended\**

## **BOT MEETING MINUTES** **MEETING DATE: February 20, 2025**

**BOT In-Person and Zoom Attendees: Taylor C, Doug D, Audrey, Maryrose, Doug P, Debbie L, Mario C, Steve R, Lin C, Byron**

**Non-BOT Attendees: Kelli R Executive Secretary**

**I. Call to Order AT 7:01 PM**

**Taylor C - Chairman**

**II. Moment of Silence Serenity Prayer**

**III. Announcements**

1. Taylor C-Chairman is proposing planning for a retreat/workshop for everyone on the BOT. Purpose is to improve understanding of positions and needs from each board member. It would need to be a unanimous decision.
2. Doug D must step down from the Events Chair and the BOT to care for Mom whose health is failing. Effective this meeting.

**IV. Minutes: BOT January 16, 2025**

**Lin C - Secretary**

*Motion made to approve, the January 16, 2025 minutes as amended\*; seconded by Maryrose. Motion passed unanimously.*

\*Amended January minutes to reflect (1) Add Byron to attendance under BOT absent (2) Add parentheses to negative numbers for clarity.

**V. Reports**

**1. Treasurer's Report:**

**Audrey D-Treasurer**

P&L for January 2025

- Bookstore income – \$28,571, over budget by \$5,069
- Membership contributions – \$10,392, over budget by \$1,454
- COGS – \$15,101, 52.9% of bookstore income, lower than normal due to purchase discounts
- Net income – \$5,780.93

*Motion made by Doug P to approve the Treasurer's Report; seconded by Debbie L Motion passed unanimously.*

## **2. Executive Secretary's Report**

**Kelli R**

Report will be given at the Delegates Meeting. Kelli R

## **3. Facilities Report:**

**Mario C**

Blinds will be installed next week. Roof has been repaired. New cleaners are doing a better job. Waiting on a quote for smoke detectors.

## **4. Events: Doug D**

Doug is resigning effective immediately, so there will be a need for people to step up to help with the Sponsorship workshop planned for 03/15/2025 and for the Open House planned for 06/14/2025 or until a replacement is found.

## **5. Outreach Committee Report:**

**Open**

**No Report**

## **6. AD HOC Committee Executive Secretary Search**

**Steve R**

There was a meeting 02/13/2025. The committee will have recommendations at the next BOT meeting.

## **7. SETA Houston Intergroup Liaison**

**Byron A**

State Convention August 15-17<sup>th</sup> at Royal Sonesta Hotel. Discussion held if Intergroup would like a table for outreach.

District 90 Convention Beaumont TX August 8-10.

## **VI. Old Business: none**

## **VII. New Business:**

*Motion made by Taylor to hold a BOT Retreat/ Workshop: all Board of trustees in favor- unanimous vote. \**

Further discussion on BOT Retreat and Workshop will be held at next BOT meeting.

## **Adjourn & Close**

*Motion made by Audrey D to adjourn and close the meeting at 7:52pm and seconded by Maryrose. All in favor. Passed unanimously.*