



*Intergroup BOT Meeting Minutes  
Meeting Date: September 21<sup>st</sup>*

BOT Attendees: Doug P, LJ, Monica T, Steven R, Erin K, Audrey D  
BOT Zoom: Chris D, Tony W, John P, Belinda E, Kevin W  
BOT Absent: Byron T

Non-BOT Attendees: Kelli R - Executive Secretary, Taylor C - Houston Intergroup Liaison  
Visitor: John F

- |      |  |                   |
|------|--|-------------------|
| I.   | Call to Order at 7:01 PM                 | Doug P - Chairman |
| II.  | Moment of Silence                        | Serenity Prayer   |
| III. | Minutes from BOT Meeting August 17, 2023 | LJ - Secretary    |

*Motion made by Steven R. to accept August meetings minutes; seconded by Erin K - Motion passed unanimously.*

IV. Reports

Treasurer's Report - August Chris D

- P&L / Bookstore income over 27k over budget, net income up
- COS just over 60%, which is in-line
- Group contributions are a little below
- Expenses and payroll returning to normal now due to full staff again
- Facility budget is in line after the AC repair
- Cash & Prudent reserve fully funded, we'd be able to pay expenses for 6 months

*Motion made by Steve R to approve the Treasurer's Report; seconded by Erin K - Motion passed unanimously.*

Executive Secretary Report Kelli R

- Director and Officers Insurance purchased, coverage runs July 2023/July2024
- QuickBooks Inventory working on stock to differentiate in stock items
- Received 2 applications for BOT members
- New administrative assistant is doing a good job

Facilities Report Kelli R.

- Had plumbing repaired and a new sink installed for \$1300.00

Event Committee Report Monica T

- Emotional Sobriety Workshop - 9/23/23 Sold Out - Sandwiches, cakes, and ice will be needed.

- Intergroup 60th Anniversary party, Liz made flyers and they're being passed out at club houses & in groups. There will be a DJ instead of a band. Need prior Intergroup affiliates to speak about their experiences either being on the board or assisting the organization. We'll have theme oriented balloons and a photo booth, along with speakers, food and dancing after cake.

*Motion made by Erin that the Board approves a total budget of \$5000.00 for the 60<sup>th</sup> Anniversary celebration which will include \$2500.00 from the "BOT Programs" allocated budget; seconded by LJ. Motion passed unanimously.*

#### Communications Committee

**Keylor**

- Kevin W will send out 60th Anniversary flyer to Delegates
- Kelli will send 60th Anniversary flyer out in the Link
- Kevin attended Bridge the Gap event and met GSO staff at SETA

#### Houston Intergroup Liaison

- Attended Bridge the Gap event and met GSO staff
- SETA CFC Convention was a success
- Upcoming events
  - 9/29-10/1: Southwest Regional Forum, Radisson, El Paso TX
  - 10/14-10/14: SETA Assembly, Sheraton North, Houston, TX
  - 10/27-10/29: Texas State Conference of Young People in AA (TXSCYPAA), South Shore Harbor Resort and Conference
  - 1/19-1/21/2024: SETA 61st Annual Convention, Moody Gardens, Galveston, TX; Register before 11/30/2023 = \$20 see hotel section for additional rates Website: <https://www.2024setaconvention.org>

#### V. Old Business

- Steve R to review new BOT insurance policy

#### VI. New Business

- Tony W -- asking Intergroup volunteers and/or staff to use 3 admin positions using Bridge the Gap website ([btgww.org](http://btgww.org)) to assist with "bridges" - tabled

Adjourn & Close at 8:10 PM