



*Intergroup BOT Meeting Minutes*

*Meeting Date: January 19<sup>th</sup>*

BOT Attendees: Doug P, Tony W, LJ, Paul K, Monica T, Byron T, Casey M, Chris D, Erin K.

BOT Absent: Aaron P, Steve R, Jim H

Non-BOT Attendees: Kelli R. - Executive Secretary, Libby S - Admin Asst, Taylor - Houston Intergroup Liaison

- |      |                              |                    |
|------|------------------------------|--------------------|
| I.   | Call to Order at 7:07 PM     | Doug P. – Chairman |
| II.  | Moment of Silence            | Serenity Prayer    |
| III. | Minutes BOT December 8, 2022 | Doug P. – Chairman |

*Motion made by Chris D. to accept December 8, 2022 minutes; seconded by LJ. Motion passed.*

IV. Reports

- Treasurer’s Report LJ

December:

- Bookstore Income was on budget.
- Membership Contributions were down \$4,037.64.
- Total Expenses were down \$6,918.06.
- Net Ordinary Income was \$1,966.33.

2022 Year:

- Bookstore Income was higher than expected by \$5,179.47.
- Membership Contributions were lower than expected by \$11,733.45.
- Contributions tailed off in the last quarter.
- Total Expenses lower than expected by \$20,554.31.
- Approx. \$5,000 was budgeted for BOT activities but unused.
- Approx. \$5,000 was budgeted for an audit that didn’t occur (and wasn’t required for 2022).
- Approx. \$5000 was budgeted for payroll which wasn’t used.
- Net Ordinary Income was \$4,360.33.

*Motion made by Erin K. to approve the Treasurer’s Report; seconded by Byron. Motion passed.*

- Executive Secretary Report Kelli R.
  - Alarm System will have three points of contact: Kelli, Libby, Paul K.
  - Audit Review required in 2023. Considering doing an Annual Compilation Review.
  - A case was filed with the postal inspection for stolen mail. Kelly verifying if group contributions were affected. Some groups have confirmed they sent cash or money orders.

- Copier contract expires in March. Looking for bids. We may be able to print the Meeting Guide in-house.
- Website had a security breach. All passwords have been changed.

- Facilities Report Paul K.
  - Floors will be stripped, waxed, sealed for approx. \$200.
  - Property has a new landlord. We're working with them to resolve new AC bill.

- Event Committee Report Monica T.
  - IG 60<sup>th</sup> Anniversary: Discussed hotel, venues, or at Intergroup.  
*Motion by Monica to have 60<sup>th</sup> Anniversary at Intergroup in October. Not seconded.*  
Events Chair will present options and proposed agenda for event at next Month's Meeting.
  - Workshops: Need a decision from the Board if we want to do workshops. Or, we could do other events.

- Ad Hoc: Communications Committee LJ  
No report.

- Houston Intergroup Liaison Taylor
  - 2023 Annual SETA Convention and Quarterly Assembly was held Jan 13-15. Theme: A.A.'s Three Legacies: Recovery, Unity, Service. Over 700 A.Aers, 50 Al-Anons, 15 Alateen. 50 scholarships
  - Will send Kelli pdfs for upcoming events.
  - Will post on SETA announce that Intergroup is looking for a location for the 60<sup>th</sup> Anniversary.

V. Old Business

- IG 60<sup>th</sup> Anniversary 2023 Monica  
Update was covered in the Events Committee Report
- PSA – The use of Intergroup website and phone number Kelli  
*Motion made by Erin K to grant blanket use of the Intergroup website and phone number to A.A. groups, districts, and area for PSAs. Seconded by LJ. Motion passed.*

VI. New Business

- Budget 2023 LJ  
*Motion made by Byron to approve the 2023 budget. Seconded by Monica. Motion passed.*
- Create a Delegate Committee Chairman Doug P  
*Motion made by Tony W. to table the discussion until February. Seconded by Erin. Motion passed.*

- Board of Trustees vote to consider the ongoing role of Aaron P as Secretary and member of the Board of Trustees (per 6.01 Qualifications of Trustees) Doug P

*Motion made by Tony W. to remove Aaron P as a member of the Board of Trustees effective immediately. Seconded by Monica T. Motion passed.*

*8 votes Aye*

*1 vote Abstaining*

*3 voters Absent*

VII. Adjourn & Close at 8:36 PM