



Intergroup Association, Inc.

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Intergroup BOT Meeting Minutes Meeting Date: September 15th, 2022

Attended:

BOT: Erin K., Casey M., Chris D., Clarence B., Doug P., Kathy D., LJ, Monica T., Tony W., Paul K.

Non-BOT: Kelli R. – Executive Secretary; Dale C

- | | |
|-------------------------------------------------------------------------|---------|
| I. Call to Order at 7:00 Chairman | Erin k |
| II. Moment of Silence / Serenity Prayer | |
| III. Review of BOT Meeting Minutes from August 18, 2022 Meeting. | Paul K. |

Motion to accept minutes made by Doug P.; 2nd by Tony W Unanimous

IV. Reports

Treasurer's Report Chris D.

August P&L

Bookstore Income sales up \$24,000 – attributable to Open House.

Open House Sales \$3,000 August 27, 2022.

Individual and Group donations were down.

Cost of Sales is fine.

Expenses are a small loss for month.

Open House budgeted \$3000 actual \$3500.

Expense on Food proposed \$1000, actual \$1600.

Expense on Misc. & A/C actual \$800 under budget

YTD

Year to Date is right on. Gross Profit is also right on. Net Income is \$10,659.37.

Balance Sheet

Inventory has gone up- \$43K.

Profit - No major concerns. We are doing OK

Motion made to accept Treasurer Report by Tony W; seconded by LJ Unanimous

Executive Secretary Report Kelli R.

Will give report in October Delegates Meeting.

Facilities Report Tony W.

A/C needs work enough to cool the building

Have not installed new AC unit up (front volunteer area).

Kelli suggests we talk to Harold to check routing of duct work.

Events Committee

Casey M.

Thank you to everyone for your work on the Open House - First one in our new facility. Holiday Season Open House is coming up December 10th, 11 to 3 PM. Lunch, Speaker,

Ad Hoc Committee- BOT Job Descriptions

Tony W.

Chris or Clarence came out with Job Descriptions. All that is necessary is the vote.

Motion to accept the BOT Job Descriptions by Clarence B; Seconded by Doug P. Unanimous.

Ad Hoc Committee- Communications

LJ

LJ stated the Open House was a great event.
Looking forward to Holiday Open House in December.
Will Present at Next BOT Meeting a new Tri-fold “What does Intergroup do?”

Houston Intergroup Liaison

Joel G.

No report

V. Old Business

Convention 2023 Committee.

Erin

No Update - at October 2022 Meeting will reach out to Delegates.

Spirit of Houston – Bookstore Table

General discussion was held on whether we are going to have an Informational Table On or Take the Bookstore. It was suggest we have an information table with some giveaways from AAWS.

Motion to accept having an information table only at the Spirit of Houston Event on November 5, 2022; Seconded by Casey M. Unanimous.

VI. New Business

BOT Elections – Process

Erin K

Discussion held on the Election process as described in By-Laws. An outline of procedure will forwarded to BOT via email.

Nominating Committee - Elections will be in October Delegates Meeting. We have received two applications so far.

Staffing

Chris D.

Bookstore hours will be changed 9am to 5pm - DTBD

Need additional help in Bookstore – Part time Position. This will help covering holidays, vacations, and new hours.

Intergroup Table – Outside Events

Kelli R.

General discussion held about having an information table at District 70 Picnic on September 17. Erin and Clarence will man the table.

VII. Adjourn & Close at 8:14 PM. Casey M. closed with the Serenity Prayer.

Respectfully submitted: Paul K.