



Intergroup Association, Inc.

5151 Mitchelldale St., Suite B10, Houston, Texas 77092

713-686-6300 website: aahouston.org email: intergroup@aahouston.org

Intergroup BOT Meeting Minutes

Meeting Date: July 21, 2022

Attended

BOT: Casey M.- Vice Chair , Doug P., Paul K., Kathy D., L.J., Monica P, Tony W.

Non BOT: Kelli R. Executive Secretary, Joel G. – Houston Intergroup Liaison

Open Meeting – Casey M. – Vice Chair

I. Call to Order at 7:03pm

II. Moment of Silence followed by Serenity Prayer

III. Minutes - Review BOT Meeting from June 16, 2022

Motion made by Doug P. to approve minutes; seconded by L.J. All in favor

IV. Reports

Treasurer's Report – Chris D (reported by Kelli)

June P&L

- Lower bookstore sales due to ongoing AAWS supply shortages
- A large individual contribution hit in June, group contributions were under budget
- Low cost of goods sold at 53% due to fewer Big Books sold
- Facilities includes write off of \$4592 for old security deposit – non cash expense
- Small net loss

YTD P&L

- All areas continue near budget or better
- Contract services will have a larger expense in July due to delayed billing of accounting services
- Facilities include deposit write-off

Balance Sheet

- Cash balance reflects delay in receipt of Big Books
- No other concerns

Charts

- Trends continue to be in line with budget

Motion made by Doug P to accept minutes; seconded by Kathy D. All in favor

Executive Secretary - Kelli R.

Normal business

Kelli will be attending the Intergroup Seminar in Colorado Sept 1-5.

Facilities Committee - Tony W.

HVAC Maintenance Agreement signed – 1st Quarter visit 1st week in July. Pay Quarterly Certificate of Occupancy – Roy has fixed all electric work. Harold will help with final inspection to obtain certificate.

Event Committee - Casey M.

We are moving along – Wednesday 20 met with volunteers from the Raffle, Food and Beverage Committees.

*Raffle – Chris D. Chair

We will have two raffles – Grand Raffle – Flat Screen TV and a cash raffle.

Separate Colors for Raffles

*Food & Beverage - Monica P. Chair

Liaison between Truck and Intergroup

Los Taco Truck will be 11 to 1pm

Announce that food is made to order

Lunch Ticket is \$13.00

Tickets can purchase on line, in bookstore or phone.

*Beverage Bar – Paul K. & Tony W.

No charge – Coffee, water, soft drinks.

*Speaker

Speakers have been chosen; Roberta B.- Sisters in Sobriety. David B.- Serenity Group of the Woodlands. Delegates will introduce them.

*Communication Committee – L.J.

Program

Flyer Distribution

*Cake Auction Monica P chairs-

Arrive at 9:30 AM.

Tom K.-Auctioneer

Bring the cake day of – will be labeled.

*Decorations- Crystal B Chair.

Summer Theme

Need cones for Speakers and Food Truck

Name Badges for Board members

Next committee meeting - August 10th 7-8 PM Zoom Meeting for all Volunteers.

Ad Hoc Committee – BOT Job Description-Tony W.

All the final approved Job Description

Add to BOT Facility – Live within reasonable proximity to Intergroup in the event of building issue or emergency. Language to read “Live within 30 minutes of Intergroup”

Add to BOT members at large: Add language to the effect that the BOT nominee be committed to serving on the board. The discussion concluded that the Board is not trying to limit any one to serve as a trustee, but rather confirm of other commitments that will conflict with serving on the Intergroup Board.

Ad Hoc Communication Committee - L J.

Distributing Intergroup flyers to Groups literature racks.

Houston Intergroup Liaison - Joel G.

July Assembly – report was given about Intergroup History based on Dick P 26 page article that was published in 1986 in Wally P’s “But, For the Grace of God”

Information passed on to groups about Open House

Information on the website – useful information

Old Business

Convention 2023- Intergroup 60th year.

Doug P. recommended Lorraine H.

New Business

Board consensus on BOT Replacement August/Oct - Casey M.

The consensus of the board was to follow the Bylaws and ask for a replacement in August Delegates meeting.

Adjourn & Closed at 8:08 PM

Serenity Prayer