



Intergroup BOT Meeting Minutes
Presented August 20, 2020 - from July 18, 2020 BOT Meeting

Board of Trustees - James H, Charles S, Chris D, Bill B, Clarence B, Kathy D, Tom K, Willie V, Lester B, Gordon R, Erin K, Dale C

In Attendance

BOT - James H, Charles S, Chris D, Bill B, Kathy D, Gordon R, Erin K, Dale C, Lester B

Intergroup - Kelli R

SETA Liaison - Dan K

I. Call to Order @ 7:05pm

II. Moment of Silence

III. Minutes

Motion to approve Minutes: by Bill B. - 2nd by Dale C. All in favor, none opposed.

IV. Reports

Treasurer's Report – Chris D

June P&L

- Book Store Income Rebounded - but still half of what we budgeted.
- Group Donations below plan
 - June GR's donated \$3,700 vs Budget \$6,800.
 - Personal Contributions were over \$2000.00.
 - Individual contributions are off setting the Groups.
- Summer Open House was planned income of \$9550.00 in June did not happen.
Rescheduled for August.
- Cost of Sales actual \$8557.27 is in line with the bookstore income.
- Gross profit was half of what we budgeted and expected.
- June expenses were 17,228.82 vs our \$15,000 mark.
Due to AC repair expense of \$1,650 paid in June.

YTD

- Revenue – Last several months revenue has diminished.
The trend continues of robust Individual Contribution as seen in earlier days of COVID and the decline Group Contribution.

Balance Sheet

- The cash on hand has dropped to \$91K compared to last month \$96K.
- Inventory Assets: Value up to 38k due to an inventory purchase.
- Intergroup is holding our own and not burning through cash.
- In terms of P & L we are maintaining our expenses as best we can and move forward from that.

Comments:

Erin suggested we create a line/bar graph to display month to month figures for big hitters (i.e. donations, bookstore sales) for clearer comprehending and comparing. This would also be beneficial for the Delegates.

Motion to approve Treasurer's Report: by Lester B. – 2nd by Erin K. All in favor, none opposed.

Executive Secretary's Report – Kelli R

Bookstore Sales to date are \$6,992.36. We are seeing an increase each month in sales.
AAWS Price – AAWS has normalized pricing on books and 20% decrease on pamphlet and non-book items. Intergroup will leave price as is and will revisit price structure at first of year.
Mailchimp: Working on Aug Edition. We received a 15% plus 10% discount (next 3 months)
Intergroup Seminar: Sept 17 – 19. Has gone virtual. More details to follow.

No Motion made.

Event Committee Report – James H

- September Workshop – Anonymity
- November Workshop – Traditions
- Open House Schedule for August 8, 2020 will be combined with December's Open House.

Comments: Dan K Liaison –Stated that District 40 would like to combine efforts with Intergroup for the Traditions workshop schedule in November. Discussion concluded that we would be open to combining the workshop with SETA.

No Motion made.

Ad Hoc Committee Report – Erin K

Thanks to all who participated in the last AD HOC on July 9, 2020.

What is Intergroup and what are our essential services? What it comes down is we are trying to figure out what our annual operating costs are and what six months operating costs look like for our PR. Referring to the AA Group Pamphlet there are 11 essentials services identified as “What Does an Intergroup office do? We do all 11 of them. Our next step would be to look at specific budget items at the operating cost level so we can identify what we can grave out. Meeting next Thursday, July 23, 2020 at 7pm. There will be one more AD Hoc meeting a week prior to the next BOT/Delegates meetings so will have something to report to the Delegates.

SETA Liaison Report – Dan K

August Assembly will be held on August 15 and 16 will be online. More details to follows.

V. Old Business

Hearing Impaired:

MOTION to approve suspension of the Hearing Impaired Services for the remainder of 2020 calendar year Made by James H. Seconded by Chris. All in favor

VI. New Business

Rental Space – Dale: Dale is appointed point person on this project. We need an approach. In October our space will be rented up to \$1.17/sf. At this time there are several questions i.e. Do we want to move? Do we want to stay here with new lease? Do we need all this space? What are we going to do and how are we going to do it? Discussion was held on including NWU and SETA Archives as part of this committee since they have expressed their desire to stay with Intergroup. Discussion was held on how we are going to go about making decisions - will it be through the AD HOC Committee or other committee. What is it we are going to do and how are we going to do it.

VII. Adjourn and Close

MOTION to Adjourn. Gordon R. – 2nd Clarence B. All in favor, none opposed