

Intergroup BOT Meeting Minutes

October 19, 2017

In attendance: JonS, PeterC, DavidP, RogerB, DaveP, RochelleB, CatherineD Intergroup
KelliR, DickS, JohnK, NicoleK, JeffH, SETA KathleenT

Guests Jim, BrantB, David and Lester B.

Call to Order with a moment of Silence followed by Serenity Prayer @ 7:02 JonS

Minutes were reviewed with a Motion to approve with minor corrections. Approved

Reports:

Treasurer's Report

RogerB

Bookstore off -\$9392.01
Cost of Goods sold came in over plan by \$120.50
Net Income under Budget \$645.36
Member Donations \$2217.65 over
Total Income off \$645.36
YTD Total Income \$362,989.28 off budget -\$16,871.19
YTD Expense \$164,818.19
YTD Income \$28,005.05

Areas of Concern:

POR- \$87,901. 73.25% of standard and the continued erosion of Bookstore Sales
PeterS moved and accepted.

Executive Secretary's Report

KelliR

Hearing Impaired Signers– August Services of \$320.00 and September Services of \$320.00
were both paid in Sept. 2017

Nightwatch – Need a Group for Thanksgiving Holiday Nov. 22-27. Attended Rose-rich Group
Conscience on Oct. 2, 2017 at 8:15 to give a presentation on Nightwatch. Will be working on
2018 Weekend Nightwatch schedule to mail to groups for confirmation dates.

IG Seminar – Attended the 32nd Annual IG Seminar in Northern Virginia October 5th – 8th.
Report and presentation to be given at December 2017 Delegates meeting.

Bookstore – GSO has updated the cover of several pamphlets: old pamphlets put on sale to
reduce inventory prior to ordering new pamphlets.

New Employee – Cherish R is the new Bookstore assistant taking the place of Dianna who has
moved on.

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Continuation of Cost Reduction –

Track Postage for Month of September 2017 and not including Administrative postage Shipping and Handling income exceeded postage expense by \$102.45

Going away luncheon for Diana Oct. 26 at 2:30

Start working on new meeting Directory soon.

Coming Attractions –

Next BOT Meeting November 16, 2017 (revised date) AG

Event Coordinator

DickS

October Link – Went out 10-4 As of Tuesday. Five board members had opened.

AA History Workshop Nov. 18 – Reservations coming along. The story of AA coming to Houston and the very early history of AA

Convention – Packet included with a brief outline of the committees needed and duties involved. Please consider Serving. Also outreach to Delegates for help. 3 Critical Areas: We need for **Hotel** 300 rooms, 800 **Registrations** and 2 hospitality Suites sponsored by Groups. **Committee** needs leaders and volunteers

Holiday Open House – Different approach. Scheduling a Saturday afternoon with a speaker
Dec. 9

Coming Events:

AA History Workshop Nov. 18th

Intergroup Holiday Open House Dec. 9 Saturday

SETA Gratitude Dinner Nov. 12th

Disaster Response Plan

PeterC

2 Main purposes: Information on where locations are holding meetings and if there are changes or closings of meetings on the website. This is to support the clubs and groups during the time of crisis. Involvement by Houston AA/Intergroup, SETA, Clubs, Governmental agencies and other Intergroup's. (Subject to participation and interest from these and other entities) Questions were raised about open/closed meetings, if there was any interest about approaching SETA about taking the lead, asking for a more formal cooperative effort. A suggestion was made to ask Peter to investigate forming a cross-member committee to work further on the Plan. (Handout with plan was given out at meeting.)

AD HOC – Legacy Committee -

CatherineD

A preliminary investigation is continuing on how to preserve the legacy of Houston Intergroup Association. What will legacy look like, what services will be essential, past and current trends,

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insights and recommendations from other perspectives and how can intergroup remain relevant in these changing times.

Next Steps: Historical Information and Trends on expenditures and funding sources Group and Individual Contributions, book sales in-store and online and real estate generated fees.

Special Focus: Technology/Website update for Intergroup

Maximize Intergroup's engagement with the membership; streamline delivery of activities, processes and competencies with goal of increasing funding; Aid in remaining relevant with an increasingly digital/tech savvy membership.

Oct. 11, 2017 Meeting to explore website options off-site with Committee members and Intergroup Staff.

Motion to form Committee to research website upgrade was approved by General consent.

SETA Liaison Report

KathleenT

Full Report to be given in Delegates Meeting.

Question raised as to if Money was lost due to cancelation of CFC round up due to Harvey.

Credit Card Fees for registrations.

Business

Old/Table

Maintenance Fee Landlord -

KelliR

2016 amount jumped to \$2789.00 for Fee to fix an irrigation leak and repair and maintain sewer line. To date there had not been any additional reply from the landlord. The bill had been paid.

Meeting Guide App. -

DickS

Nothing New, App for Austin is similar, question about meeting finder traffic on App.

Harvey Contributions

KelliR

Address in Delegate Meeting

Donation Letter update (hand out) to be addressed

Dismiss with the Lord's Prayer 7:55

**Next BOT Meeting
November 16, 2017**