

Intergroup BOT Meeting Minutes

September 21, 2017

In attendance: JonS, PeterC, DavidP, RogerB, DaveP, RochelleB, CatherineD, KelliR, DickS, JohnK, NicoleK, SETA KathleenT Guest Jim

Call to Order with a moment of Silence followed by Serenity Prayer @ 7:07 JonS

Minutes were reviewed with a Motion to approve with minor corrections. Approved

Old Business:

Treasurer's Report RogerB

Bookstore off -\$4,638.64

Cost of Goods sold came in under plan by -\$4476.56

Net Income under Budget \$4,770.91

Member Donations \$898.36 over

Total Income off \$4,770.91

YTD Total Income \$332,227.43 off budget -\$6,848.23

YTD Expense \$147,474.64

YTD Income \$41,906.76

Areas of Concern:

POR- \$81,592 (0067.99% of our standard)

Executive Secretary's Report KelliR

Hearing Impaired Signers– July Services of \$320.00 paid in Sept. 2017

Harvey – Keeping a spreadsheet all donations and literature received for Harvey. Thank you letters need to be sent for check and literature donations. Working on the next week. Further discussion on “Harvey” will be in new business.

Nightwatch – At this time all slots filled. Continue to look for weekday backups. I will be attending Rose-Rich's Group Conscience on Oct. 2, 2017 at 8:15, to give presentation about Nightwatch. They will be answering phones weekend of Nov. 17th.

IG Seminar – Kelli is attending the 32nd Annual IG Seminar in Northern Virginia October 5th – 8th

Audit Committee –Kelli spoke with Barton and he is working on 2015/2016 audits. He is gathering documentation for those two years. His goal is to have audit completed in November 2017- for sure by end of year. Work on Procedures Manual came to a halt with “Harvey”. The plan is to get back to work next week.

Continuation of Cost Reduction –

Track Postage for Month of August 2017 and not including Administrative postage Shipping and Handling income exceeded postage expense by \$122.88

Diana turned in her two week notice today and we will be looking for replacement. We will try internal search first before broadcast.

Coming Attractions –

Next BOT Meeting October 19, 2017 (revised date) AG

Event Coordinator

DickS

Harvey – Took on responsibility for handling any inquiries on Harvey. Pay Pal donation was acknowledged with “Thank You” within 24 Hours.

AA Safety - Sept 2 will be making a presentation at Third Tradition Group on “Safety in AA”

West Baytown – Sept. 10th, gave a half-day workshop for Groups at the West Baytown Club covering Sponsorship and the AA Group. Found one of the groups not donating to Intergroup and they changed their distribution of 7th Tradition Funds.

Traditions Workshop - The rescheduled Traditions Workshop was held September 16th. We had 70 registered with 60 in attendance. Refunds were offered and only 3 took advantage on turned it to a Harvey Donation. Low turnout due to storm and date change. Due to re-schedule \$27.00 food items lost that could not be held. These items were donated to halfway houses and staff. Workshop generated \$840.00 in income plus \$800.00 bookstore sales.

AA History Workshop – Fall workshop will cover Houston AA History – How AA came to Houston. It will be held Nov. 18th

SETA – Will be attending October SETA Assembly in an effort to further communicate Intergroup’s activities around Harvey.

Coming Events:

AA History Workshop Nov. 18th

SETA Assembly Oct. 13th and 14th

SETA Gratitude Dinner Nov. 12th

SETA Liaison Report

KathleenT

Area 67 Inventory – Reminded about Survey. It can be accessed aa-seta.org, QR Code PDF or thru Survey Monkey.

CFC Conference was cancelled because of Harvey.

Box 459 – History of Intergroups and Central Offices will be in the Oct. Link

Register for Conference in Beaumont on Jan 19, 20, 21

SETA Gratitude Dinner

PeterC asked if SETA lost money on cancellation.

BOT Challenge

JeffH

Still in progress for outreach to groups. Looking for person/board member to “hand off” as his term expires this year.

JonS – Suggested getting more delegate involvement in outreach. Peter C commented outreach to group conscience – delegates should know when it happens, help to introduce.

Business

Disaster Response Plan (NEW)

PeterC

SETA 14th or 15th Peter to get time on the Agenda to present idea. Rough draft handout with suggestions and related groups and concerns. Help us to formulate a response to the next event. This document is a work in progress.

Old Business

Table - Maintenance Fee to landlord. Phones were down and no action/response from landlord.

New Business

Harvey Contributions

KelliR

No Donated Books or Chips were put in to inventory. A gross total of \$32,424.18 monetary donations were received, with a net of \$29,816.07 after expenses. We have received 472 Hardback donated books.

Corpus and Beaumont are no longer accepting donations.

Discussion on how to disperse Donation/Money from Harvey:

Books can be given to halfway houses, CFC and SETA, Designated funds for monetary donations. 1/3 Funds for Literature, 1/3 carpet and Web improvement, 1/3 prudent reserve. Suggestion made to pause and assess the donations and clarify the intent.

Motion to:

- 1) Kelli to ask via letter, email or phone call and ask if check to be deposited or sent back for most recent – not deposited.
- 2) Oct. 1 or after make a determination of Business Loss or not.
- 3) Reach out via email to see if they (giver) would like their money back.

Motion carried and was passed by general consent.

Website

Discussion to investigate adding a Meeting finder App/feature to website. Action was tabled.

ADHoc – Legacy Committee -

CatherineD

How intergroup will look in the future with an emphasis on engaging newcomers via technology.

Dismiss with the Lord's Prayer 8:45

Next BOT Meeting

October 19, 2017