

Intergroup BOT Meeting Minutes

June 15, 2017

In attendance: JonS, PeterC, DavidP, RogerB, JeffH, Dave, HaryH Intergroup KelliR, DickS, SETA KathleenT

Call to Order with a moment of Silence followed by Serenity Prayer @ 7:05 JonS

Minutes were reviewed with a Motion to approve with minor corrections. Approved

Old Business:

Treasurer's Report RogerB

Group Donations for May are \$13,159.86 which is \$6863.86 over plan in Member donations

Year to date \$ 18,351.07 over plan in Member Donations

Conference Area Income 87% over plan. Income of \$3111.50 vs actual Budget \$225.00

Total Income \$42,946.72 vs Budget was \$40,522.81 with over \$2423.91(Bookstore Sales did not make budget by \$7320.31.) Net Income \$7,492.54 -\$2030.19 (budget) equal \$9522.73 over budget

Executive Secretary's Report KelliR

Hearing Impaired Signers– May Services paid May 2017 \$400.00

Nightwatch – We have 1st Wednesday of the Month Available for Nightwatch. It will be mentioned in Delegates Meeting importance of NW Commitment. Area of concern is some groups do not have a contact – being addressed

Audit Committee –Nothing to Report at this time.

Open House - Dick will present Financials in Event Coordinator Report. Bookstore Sales from 2016 to 2017. Bookstore Sales 2017 \$3,998.21 minus COGS \$2,174.90 for Gross Profit \$1,823.31 in 2016 Sales \$3,244.31 minus COGS \$1380.57 foe Gross Profit of \$1863.74 (revised from actual report)

Air Conditioning Bid Proposal - Received first Bid John with Silver Services (current AC Vendor). Cost for 1 unit \$6924.00 or cost for both \$13,200.00 for both

Continuation of Cost Reduction - 3rd Bid on copier is in process. 3rd Company offered an Automatic Book Maker as an alternative to upgrading copier. Once 3rd bid in it will be finalized

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and Kelli will inform the board. Track Postage for Month of May 2017 and not including Administrative postage Shipping and Handling income exceeded postage expense by \$83.63

Coming Attractions –

Next BOT Meeting July 20, 2017

Event Coordinator

DickS

Mail Chimp – We are now on “Pay Plan” at \$30.00 per month. Currently have 2030 confirmed names on list. June Link was sent out.

Open House – Provided both positive and negative returns. Good side, all went well during Open House an estimated 250-300 people in attendance. Negative 170 people purchased food. A lot of people came later and did not eat.

Financial results:	Income	Expenses
Raffle and Donation Cans	\$825.00	
Ticket Sales	\$1976.00	\$1217.31
Group and Pers.	\$4394.23	
Trash Removal		\$389.00
Rental		\$1429.52
Misc.		\$274.32
	\$7195.23	\$3310.15
Net Income	\$3885.08 (subject to revision)	

Bookstore did \$3998.21 in Sales and resulted in \$2195 Gross Profit. Many thanks to BOT who showed up and helped out.

Conference – Speaker Line up for 2018 Convention is set.

Coming Events:

June 24th District 20 Workshop in the Conference Center

August 5th CFC Houston Round up

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August 26th Traditions Workshop

SETA Liaison Report

KathleenT

SETA Assembly – July 8-9

New business to be presented in Delegates meeting

New Business:

Jeff H Challenge Assignments- Find out Delegate who is going to Group Conscience to help with taking message to groups.

Discuss with Delegates to set up a nominating Committee: Recruiting for Board members. Peter to be the outgoing BOT chair.

Meeting closed at 7:49PM with the Lord's Prayer

Next Delegate Meeting July, 20, 2017