

Intergroup BOT Meeting Minutes

May 18, 2017

Trustees present: Jon S., Peter C., Roger B., David P., Rochelle B., and Jeff H. Also present Kelli R. and Dick S.

Call to order at 7:02pm with a moment of silence followed by the Serenity Prayer

Minutes from 4-20-2017 reviewed. Motion to accept approved.

Treasurer's Report read by Roger B. Comments pointed out that without the extra rent payment going back to 2014 we would have exceeded budget. Bookstore sales were down significantly from budget for April, but in the nature of the variability. All year-to-date figures still look good. Prudent reserve now stands at \$74,201 vs. the desired figure of \$120,000. However, significant progress has been made towards our goal. Motion to accept made and passed.

Executive Secretary's report:

Kelli reported that the Audit Committee has not met. Roy Y. is making a last attempt to reach out to the CPA. If unsuccessful, he will conduct the audit with the assistance of the other committee members.

Edward Jones has requested a corporate resolution to transfer management of our reserve account and provided a suggested copy. Kelli will complete and forward to the board for signatures and inclusion in the minutes.

Two bids have been received for the new copier. Kelli will obtain a third and make a decision on our new supplier in a cost reduction effort.

The continuing issues with our old HVAC units and on-going Freon supply, prompted the BOT to ask Kelli to investigate the cost of replacement. Kelli will get a couple of bids for the work. Prudently looking at these coming expenses is the goal.

The SETA Chair visited Intergroup to inspect the available storage spaces available for rental. SETA is looking for cost reduction for their archives.

Event Coordinator report:

Dick stated that all but one speaker slot has been filled for the convention in June 15, 16, & 17th in 2018. The title of the convention will be 55 Years of Miracles to capitalize on the excellent reputation of our last one. We will reach out to Ala-non to see if they would like to add a speaker at their expense.

A motion was made to set up a separate bank account for the convention and to keep separate books as we did before. \$4000 was allocated from the reserve to cover up front expenses for the convention.

The Open House plans are virtually complete. All slots have been filled for duty that day by volunteers. A consensus on the food buy was discussed and left at 400 hamburgers and 300 hot dogs plus all of the sides. At the Open House we will be announcing the convention as well as the August Traditions workshop. There is a workshop on 5-20 sponsored by District 32 in the conference area.

Open House raffle was discussed and the decision made to raffle off "buy one, get one free" room nights at the convention. Tickets will be \$5 each, with 5 for \$20.

New Business - Jeff H. discussed the 2017 Challenge campaign. The request was for the Trustees to choose an area where they could visit select groups to inform them about Intergroup. Supporting data and information was provided to each Trustee present.

The meeting was closed at 7:55pm with the Lord's Prayer