

# Intergroup BOT Meeting Minutes

March 16, 2017

Trustees: John S, Peter C, Roger B, Harry H, Rochelle B, Nicole K, Dave P, Kathleen T  
(SETA), Dick S & Kelli R (Intergroup)

Call to Order with a moment of Silence followed by Serenity Prayer @ 7:05 John S

Review of Minutes with a motion to approve with minor corrections. Approved

## Old Business:

### **Treasurer's Report**

Roger B

Numbers are very good/outstanding – Group contributions up

All numbers over plan

No adverse reaction to slight rise in bookstore prices

Total Income is up \$9735.48 over budget projection. Expenses under budget \$1,444.06

Giving Net Income \$10,777.80

### **Executive Secretary's Report**

Kelli R

Hearing Impaired Signers – February 2017 bill of \$320.00 was received and paid March 2017

Nightwatch – We have confirmation for May weekend. We are awaiting confirmation for the November 2017 weekend. We are in need of backup volunteers for weekday evening coverage which will be presented to Delegates in April's meeting.

Price Increase – The price increase transition went well with the exception of eliminating the 5% discount of case purchases. We have been honoring the 5% discount on case purchases. Groups are taking this issue to their Group Conscience meeting to see if they will continue to buy from Intergroup. We will still make a profit if we honor the discount, As an example prior to increase a case of Big Book (hardback) was \$220.00 - \$11.00 (5% Discount) Totaling \$209.00. With price increase a case of Big Book (hardback) is \$230.00 - \$11.50 (5% Discount) Totaling to \$218.50

Audit Committee – information has been furnished to David S. Alice will send a follow up email to David, asking if further information is needed from us. The Committee has suggested we write new office procedures. We have several procedures completed. This is a work in progress with completion to be in the next couple months.

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Meeting Directory – The New 2017 meeting Directory is available for purchase. The current Price is \$2.50

On Line Donations – Pay Pal donations are coming in. We have a total of \$520.29 in donations from pay pal of which \$96.80 was donated in February 2017 coded to Individual Contribution.

Coming Attractions –

Prayer and Meditation Workshop April 14<sup>th</sup> & 15<sup>th</sup>

SETA Assembly April 9-10

## **Event Coordinator**

Dick S

11<sup>th</sup> Step Workshop – Friday 25 to 50 attendees, Saturday Anticipate 110 to 120-125 total.

There had been \$400.00 in donations available for scholarship

Plan is still on for District 51 outreach

There was additional discussion for a link on webpage for Donations.

April Link with online donations and also to solicit donations of goods for Intergroup (copy paper, office supplies)

Proposal for 2018 Conference

June 15-17 Westin Oaks Galleria: Theme “Founders Day 55 Years of Miracles

Tentative Room rate \$ 129.00 per night. Need to occupy about 300 rooms to start to get break on meeting space.

Will need Delegates for Open House Committee

## **SETA Liaison Report**

Kathleen T

April 18 SETA Convention – Round Tables to discuss agenda items. Can also send responses to questionnaire directly to the SETA Delegate.

Regional Forum in October for SETA “20-22” in San Antonio. Will have over 75 states and providences in attendance.

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## New Business:

### **Further Discussion on Prudent Reserve**

Jon S/Roger B

\$20,111.00 not touched since Last Year.

Total Contract Services \$10,300 .00

Total Salary \$117,809.00

Facilities and Equipment \$61,050.00

Total \$189,859.00

After prolonged discussion on the amount to be called a “Prudent Reserve” the amount was decided by general consent to be \$20,000 per Month.

Take out language on Financial Reporting of the Edward Jones Account, “Prudent”.

Make transfer in March to savings account.

Establish a “Prudent Operating Reserve” at \$20,000.00 per Month.

### **Replacement of Board Members and Secretary**

Jon S

Secretary position to be assumed by Alton G. Replace 2 Board Members in June. Position 1 term till end of year eligible to run for another 3 year term. Position 2 to fill 2 ½ year term.

Meeting was closed at 9:30 PM with the Lord’s Prayer

Next BOT Meeting is May, 18, 2017