

Intergroup Association BOT Meeting Minutes

February 16, 2016

Meeting Minutes: Board of Trustees Feb. 16, 2017

Trustees: Peter C – Vice Chairman, Roger B, Alton G, Jeff H, David P, Dave P, Nicole K, Harry H, Intergroup Dick S and Kelli R

Called to Order at 7:05 by Peter C. with a Moment of Silence followed by the Serenity Prayer

Review of Minutes – Motion made to approve minutes with minor corrections. All in favor.

New Business:

Treasurer's Report Roger B

Expenses were \$170.00 less than we planned net income of 1,599.89 better than we planned. Net Income of \$1,161.59 was better than planned. Motion made to approve minutes. All in favor.

Executive Secretary's Report Dick S

11th Step Workshop – Reservations for the workshop in mid-April are filling up nicely. Currently, we have the Saturday workshop with around 70 reservations and the Friday evening one at 20 reservations. We've also been happy to hear that our speaker's expenses will be minimal for the visit which will save us several hundred dollars in cost while we have already collected \$200 in support donations.

Hearing Impaired Signers – The target of one meeting a week has been transmitted to the ASL leader. January's bill of \$480 was paid in February. Going forward, the monthly bill should be \$320 with a couple of exceptions.

District Reach Out -- We will be participating in District 51's workshop on February 18th at 1:30pm at the Bellaire club. The topic of the workshop will be "Intergroup" and food will be served.

Budget – The budget has been prorated out over the 12 months. Levels for bookstore sales and group donations have been based upon our 3 year monthly history. Other, specific items have been assigned to the month when the transaction typically occurs. The balance has been divided equally to each month. There is never a perfect way to project some of these expenses.

Audit Committee – A CPA in the program, David S., has volunteered to assist the Audit Committee with their job. They have been meeting with Alice to get the job started. One member has resigned due to relocation.

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On Line Donations – We are setting up an alternate system (PayPal) for handling the donations. In addition, “Faithful Fivers” type of donations can be handled this way. These will automatically bring in a month contribution from those who donate. The “cost” of using PayPal is about 1/2% higher than our normal credit card system, but does offer some benefits to users in addition to the capability for monthly deductions.

Other Action Items:

Kelli R to be announced at Delegate’s Meeting as the new Executive Secretary. Dick S will transition to a Marketing/Promotion/Support role in a part time role.

Discuss positive effect of “call to action” financial letter that went out to email addresses in Intergroup database. We are not “out of the woods” yet. Challenge program still needed to take message of financial needs to groups.

My sincerest apologies to the Board of Trustees and all associated with Intergroup. My notes from the BOT Meeting were misplaced and I am unable to produce a more detailed accounting of the events on February 16th. I take complete responsibility for my carelessness and hope to not repeat this error in the future.

**Meeting was closed at 8:00 pm with the Lord’s Prayer
Next Intergroup BOT Meeting is February 16th, 2017 at 8pm.**